

By email: contactia@justice.gov.uk

Dear Madam or Sir

REQUEST FOR MORE TIME TO PROCEED WITH ASYLUM APPEAL TO THE FIRST-TIER TRIBUNAL

Name; date of birth; nationality; Home Office reference number

I have been helped by *[for example my care worker/ a youth advocate]* to write this letter as I do not know how to do it by myself and I do not have a solicitor acting for me.

I claimed asylum on *[DATE]*. This was refused by the Home Office on *[DATE]* and *I/my solicitor* at the time lodged an in-time appeal to the First-Tier Tribunal against the Home Office refusal on *[DATE]*.

I do not have a solicitor and I have been trying to look for one for some time. *[You can detail how long you have been looking and how many lawyers you have tried contacting here. You may also want to explain why your previous lawyer stopped representing you, if this is relevant. For example, if they stopped doing cases that are paid for by legal aid, or they no longer have space to take on new cases ('capacity'). Please provide evidence of the attempts you have made to find a new solicitor, and any responses. For example, you may want to send copies of the emails you have sent to law firms asking them to help you].*

I am *[age]* and I am not able to reply to the Tribunal's letters or directions without a lawyer because *[explain why here. For example: you do not speak good English, you cannot read English, you are too young, you do not understand the processes and the law is too complicated, you find it very difficult to talk about what has happened to you in the past etc. There may be other reasons that apply to you]*. I am really worried that I will not be able to properly take part in my asylum appeal without legal representation.

I would like to respectfully ask for the Tribunal to give me more time to find a lawyer who can help with my appeal. I would also ask that no further steps are taken on my appeal until I have legal representation.

Please let me know if you need any more information from me in order to do this. For your record, my up to date contact details are:

ADDRESS

EMAIL

PHONE NUMBER

Yours sincerely

[NAME]